



**MINUTES of Town of Vermilion Library Board  
September 21st, 2023**

**1. Call to order:** a business meeting of the Town of Vermilion Library Board was called to order at the Library, at 7:00 PM, Justin Thompson chairing.

**Attending:** Maxine Hancock, Joan Mudryk, Anna Giesbrecht, Alva Andersen, Brad Gallamore, Justin Thompson, Joshua Rayment, Kirby Whitlock, Stuart Pauls. Regrets: Djesihre Rippel, Richar Yaceyko.

**2. Agenda:** *Alva moves the adoption of the agenda as presented. Carried.*

**3. Minutes:** *Anna moves the adoption of the August 28, 2023 minutes as circulated. Carried.*

**4. Reports:**

**Chairperson:** Received NLLS correspondence on new levy amount. A thank you note to Rotary is due to identify acknowledgment plans for their \$10,000 contribution to the elevator project. Chair requests a report on current terms of trustees in advance of AGM. Personnel and Plan of Service committee have outstanding reports due ahead of the AGM as well.

**Manager:** Facility issues concerning the fire alarm have been noted. Manager recommends closing for XMAS holidays. Submissions for an FCC community grant have been developed. 1 staff member tendered a resignation. *Anna moves that the library close December 23-27th with reduced hours 28+29, and closed on December 30<sup>th</sup>. Carried.*

**Treasurer:** Anna shared the treasurer's report noting the following irregular expenditures: \$1,215 on the books for kids literacy promotion program, \$1,100 in a direct mail ad campaign on ere-sources, and \$225 in course fees. 3 quotes on an audit will be given at the November meeting.

**NLLS Board:** Council responded positively to NLLS levy based on new service population used.

**Finance:** Committee to meet Sept. 25 to finalize a draft, board reiterated that the budget should included an ask of 30% from the County of Vermilion River.

**Advocacy:** The committee compiled a list of upcoming meetings and assigned a roster. Stuart the schedule meetings based on trustee availability. Committee recommends an acknowledge-ment plan that is reactive after donations are received. Research provided corporate clients. Justin to draft letters as soon as possible.

Community Closet	Letter, no meeting	
Lions	Alva	Anna
Masons	Richard	Joshua
Knight of Columbus	Richard	Joan
Local Business'	Anna	Brad
Town Council	Maxine	Brad
CVR Council	Anna	Joan

# VERMILION



## Public Library

Policy: Richard reviewed a policy amendment omnibus package for both bylaws and operating policies. Bylaw changes are minor in nature with the exception of an addition to the schedule of fees to note new rates for 3D printing as per NLLS. Policy amendments were suggested in *Financial* to reflect our new bookkeeping arrangement and *equipment loan* to clarify language on damage versus wear and tear. *Anna moves that the board review bylaws as an omnibus package. Carried. Alva moves the adoption of the bylaws omnibus as presented. Carried. Anna moves the adoption of the amended policies as presented. Carried.*

FOVPL: Friends of VPL raised \$18,860 in their Casino fundraiser. Brad shall be appointed at their next AGM. Friends recently paid \$400 to upgrade the art hanging system components. *Kirby moves the adoption of the reports as presented.*

**5. Reserve Fund Study:** Tabled to November meeting.

**6. Informational:** Focus Street Jamboree net income was \$400. Book Sale income was \$715

**7. Adjournment:** Justin moves to adjourn at 830pm.

**8. Next Meeting AGM October 25 @ 7pm**

Approved: \_\_\_\_\_

*October 25/2023*

Board Chair: \_\_\_\_\_

*J. Perry*