



**MINUTES of Town of Vermilion Library Board
June 7th, 2023**

1. Call to order: a business meeting of the Town of Vermilion Library Board was called to order at 8:30 PM, Justin Thompson chairing.

Attending: Justin Thompson, Richard Yaceyko, Kirby Whitlock, Joan Mudryk, Brad Gallamore, Tigra-Lee Campbell. **Regrets:** Djesihre Rippel, Maxine Hancock, Joshua Rayment, Alva Andersen, Anna Giesbrecht. Cathy Wolters.

2. Agenda: Kirby recommends the addition of 7.1 multicultural festival to the agenda and moves the adoption of the agenda as amended. Carried.

3. Minutes: Joan moves the adoption of the April 26 minutes as circulated. Carried.

4. Friends of VPL: Tabled, Cathy Walters could not attend.

5. Reports:

Chairperson: Public Library Services Branch identified issues with the terms of trustees mismatching those on file. Djesihre's term has expired. A Rotarian recommended that the library apply to become the fall harvest gala beneficiary for the elevator project. Kirby declared a conflict of interest as a Rotary chair and recommends others take lead on this. The board chair summit at Northern Lights library system offered good discussion on the interplay of plan of service and advocacy.

Manager: The Revenue Canada business and payroll number issue has been resolved. The CFEP grant was submitted on May 13th. GIC paperwork has been filed, signatories were Justin Stuart and Alva. Facility work in May included steam cleaning, sewer auguring, fiber Internet install an upgrades to the phone system and garden. Pancake breakfast is June 29th @ 7am. Need all board members if possible. Recruitment of new personnel has been pushed to June. Managers at library manager council recommended the disbursement of \$50,000 in operating surplus to member libraries.

Treasurer: There were no capital purchases in April. The only anomaly in April revenue was the town did not disburse requisition funds to make up for a January double payment.

NLLS: NLLS board elected a new board chair, Jen Anheliger. 2023 levees will remain the same as budgeted in 2022, the \$50,000 surplus from the increased provincial operating grant shall be moved to reserves. For 2023 the levy shall be based on a population of 4,545 (2016 population as per MA) for 2024 the levy shall use 4,150 (2019 population from MA). *Richard moves the adoption of the reports as circulated. Carried.*

7. Fundraising Assignments: Tabled

7.1 Multicultural Festival: Tigra and Brad shared that the multicultural festival will take place September 23rd and 24th at the curling rink or Butler building. An offer has been made that the library may operate a silent auction, sell lottery tickets, do a beer garden,

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but cannot do a 50/50 and probably shouldn't do food. The LVEF wishes the library to participate this year in whichever capacity it desires, be it programming, fundraising, or advocacy.

8. Plan of service implementation plan: Justin recommends that the plan of service committee firm up the terms of the plan and dialogue with staff. Committee should identify what the implementation plan should look like and offer a timeline.

9. Takeaways:

Kirby is motivated to participate in pancake breakfast again

Richard likes the new opportunity for fundraise with multicultural festival, Rotary and FOCUS

Brad wishes to give kudos to Kirby for all the work he's done in the community recently

Stuart likes the connection between advocacy and plan of service in the board chair meeting as it promotes your value in what your library offers

Justin thinks a 3D printer would give value to the library

Joan is appreciative for staff meeting the tight deadline of the CFEP grant

10. Informational: 2022 Audit. The library audit was conducted by Isaman Chopek and has been approved by the Town. It has been circulated for board members and submitted it to municipal affairs.

11. Adjournment: Justin moves to adjourn at 840pm.

12. Next Meeting June 28 @ 7pm

Approved:

Board Chair: _____

