



**MINUTES of Town of Vermilion Library Board  
April 26, 2023**

**1. Call to order:** A business meeting of the Town of Vermilion Library Board was called to order on April 26 @ 7:05pm at the Vermilion Public Library, Justin Thompson chairing.

**Attending:** Justin Thompson, Alva Andersen, Richard Yaceyko, Kirby Whitlock, Joshua Rayment, Joan Mudryk, Brad Gallamore. **Regrets:** Djesihre Rippel, Maxine Hancock.

**2. Agenda:** Kirby moves the adoption of the agenda as circulated. Carried.

**3. Minutes:** Alva noted date discrepancies on adjournment and next meeting dates. Richard moves the adoption of the May 20+23+25 minutes as amended. Carried.

**4. Reports:**

**Chairperson:** Received correspondence on Minister's Awards, consider applying in 2024. Alva has volunteered to assist with the Casino fundraiser in Camrose. The board is missing a motion on the approval of the 2023 budget. Anna moves the adoption of the 2023 budget as circulated. Alva seconds. Carried.

**Manager:** Recruitment underway for casual on call coverage personnel, manager and program staff took PD on chat GPT and legislative updates. Program coordinator attended program summit at NLLS in Elk Point. Deferred maintenance projects were reviewed. New computers have been ordered for the Rural Sustainability Grant. Some inconsistencies with our business number and Revenue Canada require resolution once the federal strike is over.

**Treasurer:** Some irregular expenses in March include copier, panel inspection and several disbursements. The Friends of VPL will reimburse the library for the purchase of the new copier. NLLS credited VPL with \$1700 for the purchase of networking equipment which became obsolete 1 year into purchasing due to their IT policy changes. Anna moves that the library purchase a copier at \$4037.45 from WBM. Brad seconds. Carried.

**NLLS:** Town paid the NLLS bill. An executive meeting is coming up where population figures will be discussed. Kirby to request information on what we can expect for 2023 revisions to the levy amount. Joshua moves that the board approve a per diem of \$250 to send the chairperson to NLLS for the board chair roundtable. Anna seconds. Carried.

**Plan of Service:** The committee resolved to 2 options: phased approach or all in one tender. Board favours a phased approach. Anna moves that the library apply for the small stream CFEP grant May intake. Brad seconds. Carried.

**Finance Committee:** Payroll input and automation issues are occurring, treasurer will revisit at year end with options. Library received \$130,308 in reserve disbursements from the library contingency and equipment reserves. Kirby moves that the library purchase a \$91,500 cashable 4% GIC at Scotiabank. Anna seconds. Carried. Anna to report at next board meeting with overdraft options on Library chequing account at Vermilion Credit Union.

# VERMILION



**Public Library**

Advocacy: Justin will act as spokesperson for the provincial advocacy plan for the library and ask verbatim questions to each candidate and present the library's story. Justin to report any changes to the board by May 5.

*Anna moves the adoption of the reports as presented. Carried.*

## **5. Ideas Hub:**

Brad: Board to consider options for participating in Multicultural festival

Anna: Do our first lottery at the Multicultural festival

Kirby: Got a new griddle for the pancake breakfast

Joshua: To follow up with Goodlife coordinator on pancake breakfast (Paige Jaremco)

Joan: Get letters of support from MLA, MP, County, etc. for elevator, not just the town

Justin: What options exist for commercial use of chat gpt for library to share with users, request the VR set for library

**Adjournment:** *Justin moves to adjourn @ 855pm.*

**6. Next Meeting:** Next meeting is May 31, 2023 @ 7pm.

Approved:

*June 7/2023*

Board Chair:

*Justin D'Amico*