

**MINUTES of Town of Vermilion Library Board  
March 20, 2023**

**1. Call to order:** A business meeting of the Town of Vermilion Library Board was called to order on March 20 @ 7:00pm at the Vermilion Public Library, Justin Thompson chairing.

**Attending:** Brad Gallamore, Joan Mudryk, Djesihre Rippel, Kirby Whitlock, Justin Thompson, Joshua Rayment, Maxine Hancock, Stuart Pauls, Richard Yaceyko. **Regrets:** Anna Giesbrecht, Alva Andersen,

**2. Agenda:** Joshua moves the adoption of the agenda as presented. Carried

**3. Minutes:** Richard moves the adoption of the Feb. 22, 2023 minutes as circulated. Carried

**4. Reports:**

**Chair:** Provincial Government has increased the library operating grant funding from \$25,225 to \$32,240. Moving forward the 2019 service population will be used for this per capita grant. NLLS conference is Nov. 3, 9, 10 at River Cree Casino (West Edmonton).

**Manager:** Digitized samples of the Vermilion Standard were presented. Copyright law allows 1945 and prior to be scanned. Costing is ~\$175 per reel, plan of service committee to consider it as a grant project. Free library cards will be offered to summer fun registrants. Current ISP isn't working, will need to enter an agreement with Primus @ \$125/mo. for 3 years. Salary survey is complete and sent to Personnel committee for review. Library will recruit 1 more casual staff member.

**Treasurer:** Stuart reviewed monthly financial report. Revenue collected in February was consistent with previous month aside from \$5,000 donation from Battle River Music Society. No capital or major expenses in February aside from insurance @ \$2,645.

**NLLS Board:** NLLS director will attend council on March 21 to explain the service population figures used and levy increase justification. *Kirby reviewed the provincial election advocacy package and moves that the advocacy committee consider implementing the advocacy plan. Carried.* Manager was requested to consolidate correspondence concerning the population figures used by NLLS.

**Policy Committee:** Richard presented revised policies for the health benefits plan and LAPP pension plan that offered continuity with the old plans for staff. *Richard moves the adoption of P104 and P105 policies. Carried. Kirby moves the adoption of the reports as presented. Carried.*

**5. UCG Tender Documents:** A roundtable was held on implications of selecting the elevator location. All in attendance supported the front door as the ideal space however UCG's plans did not address the fire panel, book return, and other design requirements like where to move the manager space and if a new meeting room is required. *Joshua moves that tender option 1 for*

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**Public Library**

*the front door location be used. Carried. Kirby moves that the plan of service committee prioritize and address further design requirements. Carried.*

**7. Ideas Hub:** Investigate 3D printers that can be borrowed and taken home and a vinyl cutter. The multicultural fest is September 23 + 24 and a good opportunity for library partnership.

**8. Adjournment:** *Justin moves to adjourn @ 8:17pm.*

**5. Next Meeting:** March 25, 2023 @ 1pm at the Focus Building: 4921 51 Ave, Vermilion, AB T9X 1S8.

**Approved:** April 26, 2023

**Board Chair:** \_\_\_\_\_

