



**MINUTES of Town of Vermilion Library Board
February 22, 2023 @ 7pm**

1. Call to order: A business meeting of the Town of Vermilion Library Board was called to order at 7:15pm at the Vermilion Library, Justin Thompson chairing.

Attending: Richard Yaceyko, Justin Thompson, Joshua Rayment, Alva Andersen, Kirby Whitlock, Djesihre Ripple, Stuart Pauls. **Regrets:** Maxine Hancock, Anna Giesbrecht, Joan Mudryk, Brad Gallamore.

2. Agenda: *Alva moves the adoption of the agenda. Carried.*

3. Minutes: *Justin moves the adoption of the January 25, 2023 minutes. Carried*

4. Reports:

Chairperson Report: Letter of thanks was sent to County of VR. Finalize \$5,000 grant proposal on rural sustainability initiatives. Policy committee to meet Mar. 8 @ 6pm. An incident report was filed with the executive concerning a stolen computer.

Manager Report: VOIP phones have been down since Feb 15, library will use a mobile phone until new fiber line is online. Primus ran the fiber to our property and drilled into the building February 10th. No ETA on final install date. NLLS provided and installed new networking hardware on February 14 at no charge. Town agreed to transfer contingency funds. Manager bought studfinder, laser level, and facility clocks with FOVPL funds. Grants available for lift project are COOP CS, CFEP, & Canada Accessibility Grant (Manager to summarize in a table for trustee). Battle River Music Society(BRMS) donated \$5,000 to the library for programs. Manager will investigate utility rates being charged.

Treasurer: A summary of finances to date was presented for January 2022.

NLLS: NLLS developed a new advocacy plan, recommends member libraries review and implement to speak as one. Kirby and Stuart to summarize the documents and report at next meeting.

Personnel Committee: Manager review process was finalized. Committee delegates research on salary and benefits review to manager. Committee to provide recommendations on grid changes if any at the March meeting. *Kirby moves the adoption of the reports as presented. Carried.*

5. Annual Report: Minor changes on contact info was updated in addition to Maxine's commentary on achievements in 2022. *Joshua moves the adoption of the annual report as amended. Carried.*



6. Ideas Hub: Consider holds pickup locker with lift project and 3D printing/modeling courses. Investigate if the lift requires ADARSA certification.

7. Information: Chair to send out dates for fundraising retreat (not March 8, 9, 18 or April 1)

8. Adjournment: *Justin moves to adjourn at 7:30pm.*

Next Meeting: March 20th @ 7pm

Approved:

Board Chair: *J. Dean*