



**MINUTES of Town of Vermilion Library Board  
October 26, 2022 @ 7pm**

**1. Call to order:** An annual general meeting of the Town of Vermilion Library Board was called to order at 7:00pm at the Vermilion Library, Justin Thompson chairing.

**Attending:** Joan Mudryk, Joshua Rayment, Maxine Hancock, Alva Andersen, Justin Thompson, Kirby Whitlock **Regrets:** Anna Giesbrecht, Djesihre Rippel, Brad Gallamore, Richard Yaceyko

**Guests:** Kevin & Allissa (UCG Consulting)

**2. Agenda:** *Alva moves the adoption of the agenda. Carried.*

**3. Minutes:** *Add Kirby to previous minutes, Josh moves the adoption of the minutes as amended. Carried.*

**4. Elevator Proposal:** UCG showed some mock-ups and rough schematic drawings of 2 locations for an elevator in the library. Board will consider locations once full tenders files are given.

**5. Chairperson Report:** A highlight of achievements in the 2022 concerning our service plan:

1. Know your community: recorded 6,095 website sessions
2. Support & Enhance Sustainability: Completed Ramp project, started elevator project
3. Foster and Satisfy Curiosity: Hosted 15 networking events
4. Connect to Digital World: Purchased 3 emerging tech items for loan
5. Create New Readers: We average 18 kids a week in literacy programs

**6. Library Usage Report:** A high level statistical overview was presented on library usage. 722 cardholders borrowed 37,250 items. Average user borrows \$1,016 worth of material per year.

**7. Financial Report:** A summary of finances to date and the budget for 2023 was presented.

**8. Bylaws & Policies:** Alva presented recommended changes to operating policies and bylaws. All changes were minor corrections in nature aside from a recommendation to adopt Revenue Canada standards for travel costs and mileage. *Alva moves the adoptions of the bylaws as presented. Maxine seconds. Carried. Alva moves the adoption of the policies as presented. Carried*

**9. Elections:** Joan nominates Justin for chairperson. No other nominations received. *Justin is named chairperson by acclamation.* Kirby nominates Anna for treasurer. No other nominations received. *Anna is named treasurer by acclamation.* Joan nominates Maxine as vice chair. No other nominations received. *Maxine is named vice chair by acclamation. Josh moves the library board update signing officers on all accounts to include Anna, Justin, and Maxine. Carried.*

**10. Adjournment:** *Kirby moves to adjourn at 840pm.*

**Next Meeting:** November 30, 2022 @ 7:00pm

*Justin Thompson*  
Approved Nov 30 2022