



**MINUTES of Town of Vermilion Library Board
September 28, 2022 @ 7pm**

1. Call to order: A regular meeting of the Town of Vermilion Library Board was called to order at 7:05pm at the Vermilion Library, Justin Thompson chairing.

Attending: Anna Giesbrecht, Joan Mudryk, Joshua Rayment, Maxine Hancock, Alva Andersen, Justin Thompson, Richard Yaceyko, Kirby Whitlock **Regrets:** Djesihre Rippel, Brad Gallamore,

2. Agenda: Anna recommends addition of in camera agenda item at the personnel committee report. *Anna moves the adoption of the agenda as amended. Carried.*

3. Minutes: *Alva moves the adoption of the minutes. Carried.*

4. Reports

Chairperson: Justin reviewed the term appointments of trustees, summarized the ad hoc budget presentation meeting on September 20th, and noted the policy committee needs to review bylaws and expired policies, and that 2 board reps will present our budget requisition to the County on September 11th and Town on October 4th.

Manager: Manager met with county administration to review changes to our financial practices after determining best practice in the region. UCG will be ready with a proposal on the accessibility lift location at the AGM date.

Treasurer: Anna presented a summary of finances in the previous month with no notable items.

NLLS Board: NLLS has started an advocacy campaign with the province to increase the per capita funding program for libraries and has asked local board to send a letter of support endorsing these recommendations. The lend-a-library fridge will be on site in Vermilion in October. Kirby moves that the chair draft a letter calling for a provincial funding increase addressing the 5 points identified by NLLS. *Carried.*

Fundraising: The funding drive will proceed in the fall with a start date of October 24 and run 4 weeks until December 17.

Plan of Service: Has requested the manager investigate best practice on outreach services.

Personnel: Manager review committee will be Anna, Joshua, Joan and Maxine. *Anna moves that the library board enter an in-camera session to discuss personnel issues as per section 17.1 of the FOIP act. Carried. Anna moves to exit in camera session. Carried.*

Finance: Did not meet.

Anna moves the adoption of the reports as presented. Carried.



5. Budget Presentation: A revised budget was presented to the board with corrections on membership fees and salary compensation packages. Slides for the upcoming meet with County and Town council were reviewed.

6. Ideas hub: Holds delivered to peoples homes, speed dating library program, celebrate our successes and wins, borrow the book fridge from NLLS, investigate cheap 3D printing options, Lego store challenges like what Lego store does.

Add the fundraising video to the November board meeting.

Adjournment: *Justin moves to adjourn at 8:45pm*

Next Meeting: October 26, 2022 @ 7:00pm

Approved: October 26, 2022

Board Chair:

A handwritten signature in black ink, appearing to read "Justin Gram", written over a horizontal line.