



**MINUTES of Town of Vermilion Library Board
January 27, 2022 @ 7pm**

1. Call to order: A regular meeting of the Town of Vermilion Library Board was called to order at 7:05pm at the Vermilion Library, Justin Thompson chairing.

Members in attendance: Justin Thompson, Alva Andersen, Anna Giesbrecht, Djesihre Rippel, Maxine Hancock, Kirby Whitlock, Richard Yaceyko, Joan Mudryk, Brad Gallamore, Stuart Pauls.

2. Agenda: *Anna moves the adoption of the agenda. Kirby seconds. Carried.*

3. Minutes: *Alva notes an incorrect date. Anna moves the adoption of the December 22, 2021 minutes as amended. Alva seconds. Carried.*

4. Chair Report: NLLS delegation meets with town council February 15 @ 715pm. Advocacy Committee meets with County Council on February 16th @ 905am. Remaining committee assignments were finalized. Requested manager propose more flexible hours for limited-service periods. Also suggests a roundtable on fines and the policy investigate privacy best practices for printing sensitive documents

5. Manager Report: Casual Library clerk resigned. Janitor contract confirmed for 2022.

Manager recommends that the library add a casual pool to our personnel, that the finance committee should consider how the one time \$8,625 in county funding impacts the 2022 budget, to revise the closure module hours to Mon. to Wed. 10-5pm, Thu. 10-7pm, Fri. 10-5pm, Sat. 10-3pm, and to revise the printing fees to the first 15 pages free and 10 cents a page thereafter.

Anna moves that the library adopt the new closure model hours as recommended, subject to a policy committee review. Alva seconds. Carried.

6. Treasurer Report: Treasurer reported the December financial statement. Notation should be added \$1808 in other rec board funding is town originating, not county. Manager clarified the source of the \$14,357 adjustment as a credit from the Town from the MOST Grant. Anna moves the adoption of the reports as presented. Brad seconds. Carried.

7. NLLS Board: No update

Kirby moves that the reports be adopted as presented. Richard Seconds. Carried.

8. Committee Reports

8.1 Personnel Committee: Anna will serve as chair, deliverables for the year include:

By April 2022 the committee will revise job and finalize the procedure for the manager review.

By May 2022 the committee will conduct the manager review and report to the board. By August 2022 the committee will review salary grids and report to the board by September



8.2. Advocacy Committee: The funding request will be made at the County of VR's Policy and Priorities Committee Meeting on February 16, it will be online. Zoom link to be sent out closer to the date. Committee members will report on the reception of the funding request at the next meeting.

Richard moves the adoption of the committee reports as presented. Maxine Seconds. Carried.

9. Fines Roundtable: Trustees discussed current practice of fines concerning account lockouts once reaching the \$10 charge.

10. Annual Report (Informational): Manager will distribute the annual report for municipal affairs. Trustees must review and approve at the next meeting for submission. Anna will do a fine detailed comparison with raw data.

11. Adjournment: *Justin moves to adjourn at 8:57pm*

Next Meeting: February 23, 2022 @ 7:00pm

Approved: February 23, 2022

Board Chair:  _____
941944D6EC7A4B2...