



MINUTES of the Town of Vermilion Library Board

August 25, 2021 @ 7pm, at Vermilion Library

1. **Call to order:** A regular meeting of the Town of Vermilion Library Board was called to order at 7:15pm held at the Vermilion Library, Justin Thompson chairing.
Members in attendance: Justin Thompson, Alva Andersen, Anna Giesbrecht, Djesihre Rippel, Stuart Pauls.
2. **Agenda:** Justin recommends an amendment to add 8.5 Advocacy Committee. *Motion by Anna to adopt the agenda as amended. Alva Seconds. Carried.*
3. **Minutes:** *Motion by Alva to adopt the minutes as presented.*
4. **Chair Report:** Anna, Joan, and Brad's trustee term appointments will expire in October. Anna would like to be reappointed. Justin will confer with Joan and Brad. NLLS executive is investigating an administrative fee to address delinquency in book allotment spending by some member libraries. NLLS 2022 budget will be prepared before the election, and will likely assume a 0% increase, deficit to be filled by draws from reserves. Justin recommends a standing agenda item "idea hub" roundtable where members brainstorm options on what we could be different/better/new.
5. **Manager Report:** Usage increased greatly with our return to normal operating hours. We now average 50 people a day. Summer programs were a tremendous success on deliverables, attendance, and reaching out to partner agencies like the Vermilion Watershed Alliance and Metis Nation No 2. Hot water heater, shredder, and furnace broke down. New staff member was hired, Michaela Ravanello. Book sale Sept 20-22.
6. **Treasurer Report:** Anna reviewed the financial statement as circulated. No capital expenses in the reporting period.
7. **Friends Report:** Friends will meet in the fall to elect a board rep, hold an AGM, and review manager recommended purchases including a digital signage system
8. **Committee:**
 - 8.1 **Plan of Service:** Needs to develop objectives, choose an editor, and draft the plan in advance of the September meeting.
 - 8.2 **Personnel:** Needs to perform manager review and review salary grids
 - 8.3 **Policy:** Review current bylaws in preparation for AGM



8.4 **Finance:** Needs to review the bids received for the concrete entry project and develop a draft 2022-2027 budget.

8.5 **Advocacy:** Will request to be on the agenda with County of Vermilion River at their earliest availability. Need to update slide deck. Justin will schedule meeting with County CAO.

Motion by Anna to adopt the reports as presented. Djesihre seconds. Carried.

9. **Truth and Reconciliation Day Recommendations:** In recognition of truth and reconciliation day the library will be closed on Thursday September 30th.

10. **Next Meeting:** September 29th 2021 @ 7pm.

Approved: September 29, 2021

Board Chair: 80B2A188993A458...