



MINUTES of Town of Vermilion Library Board

April 28th, 2021 @ 7pm, held remotely

1. **Call to order:** A business meeting of the library board was called to order at 7:00pm held remotely, Justin chairing.
Members in attendance: Justin Thompson, Alva Andersen, Brad Gallamore, Stuart Pauls, Djesihre Rippel, Joan Mudryk, Richard Yaceyko **Regrets:** Anna Giesbrecht
2. **Agenda:** Alva moves the adoption of the agenda. Carried.
3. **Minutes:** Joan moves the adoption of the April 7, 2021 minutes as circulated. Carried.
4. **Roundtable:** 4 board member attended a workshop on library governance put on by Public Library Services Branch and shared feedback. A briefing on day-to-day library operations and facility tour is still needed for the board when we can re-open.
5. **Chair:** Mayor McAuley spoke with the chair on advocacy issues and sent a letter noting the library board must engage directly with the County of VR, it cannot be part of the intermunicipal agreement. Library services remain remote only. Exams are now permitted in library facilities as per a provincial update.
6. **Manager:** Stuart reviewed a maintenance issue, reviewed current remote services offered and demonstrated new online service. Patrons can now renew, pay late fees, or register for a new card on the website. Justin recommended the policy committee review e-transfer liability concerning auto-deposits. Richard recommended a maintenance report be reviewed.
7. **Treasurer:** Manager reviewed the treasurer's report as circulated.
8. **Friends of VPL:** Did not meet. Justin recommends the manager request a list of all items approved for purchase by the friends that have not yet been acquired.
9. **Committees**
 - 9.1 **Plan of Service:** Did not meet. Brad moves that the library board meet on May 15 at the Vermilion Regional Center to draft a plan of service with a facilitator chosen by the plan of service committee from 9-2pm with a budget of up to \$700 total. Carried.
 - 9.2 **Finance:** Did not meet



9.3 **Personnel:** Committee was sent a draft job description for a casual clerical position.

Richard requested performance review resources from NLLS, Manager will contact the member services personnel assigned to our library for assistance.

9.4 **Policy:** Will review the proposed service level and hours document as recommended by the manager.

10. Advocacy with County of Vermilion River: Richard moves that the library board appoint an advocacy committee. Carried.

Richard noted that the board should send a letter on our proposed 2022 budget by September. Justin noted the value of an advocacy course with Northern Lakes College "The power of advocacy".

11. Information: NLLS conference is on May 27 + 28, library will close so staff can attend.

12. Next Meeting May 26th 2021 @ 7pm

Board Chairperson: 
J. Thane (Jun 24, 2021 16:27 MDT)

Date Approved: May 26, 2021