



**MINUTES of Town of Vermilion Library Board**  
**November 25<sup>th</sup> 2020 @ 7pm at Vermilion Public Library**

1. **Call to order:** A regular meeting was called to order at 7:00pm, Justin chairing.  
**Members in attendance:** Richard Yaceyko, Justin Thompson, Alva Andersen, Anna Giesbrecht, Joan Mudryk, Stuart Pauls, Brad Gallamore.
2. **Agenda:** *Alva moves the adoption of the agenda. Anna seconds. Motion carried.*
3. **Minutes:** *Anna moves the adoption of the Nov. 19 minutes. Richard seconds. Carried.*
4. **Reports**  
**Chairperson:** Justin recently attended an NLLS board meeting. Council has not met since the most recent provincial update and has no updates.  
**Manager:** Stuart provided a statistical summary of 2019/2020, reviewed a donation request, shared staff feedback on hazards, and an update on fire alarm/voip/vnet.  
**Treasurer:** Anna reviewed the financial statement for October.  
**Plan of Service:** Met with needs assessment partners (Town and CLASS) Nov. 25, service response survey is complete. Raw data from the need's assessment will be shared shortly. Chair will call the facilitator and plan the next meeting's agenda.  
**Personnel:** Did not meet. Will review manager job description and aim for January meeting to make progress on performance review and identify 2021 priorities.  
**NLLS Board:** New director recruitment is underway but expected to be complete in 2021 with the organizational review. 0% budget increase for 2021 was confirmed.  
*Richard moves the adoption of the reports as presented. Joan Seconds. Motion is carried.*
5. **User Complaint:** The primary issue of the letter is the logic of the 1 child 1 parent policy and the library's unclear signage. In considering staff feedback, recent provincial measures increasing restrictions, and the need to balance safety of users and staff, trustees recommended not making a change concerning the children policy. A letter will be drafted noting this, circulated for approval, and sent to the original complainant.
6. **Covid Expenses:** Manager reviewed \$3,100 in Covid expenses. Anna recommended adding sick benefit fees. Chair recommended sending the file it to the town finance director should a cost recovery grant be available.
7. **Adjournment:** Justin moves to adjourn at 8:25pm

**Next Meeting:** December TBA, 2020 @ 7:00pm

  
Board Chair